

HAVERSHAM VILLAGE SCHOOL

A POLICY FOR CHARGING AND REMISSIONS FOR EDUCATIONAL ACTIVITIES

The Education Reform Act 1988 and the Education Act 1996 set out the circumstances in which parents may be charged for educational activities.

1. The Governors policy for Haversham Village School is set out below -

No charge will be made for any educational, curriculum activity which takes place either during or outside school hours except:

- (a) An occasional charge towards ingredients, materials or equipment needed for practical subjects where parents have indicated in advance that they wish to own the finished product.
 - (b) Optional activities out of school hours such as visits to museums, field trips, theatres, castles etc. which are not part of the compulsory curriculum.
 - (c) Individual tuition in playing a musical instrument where the peripatetic teacher levies a charge formally agreed with parents. Peripatetic music teachers do not usually visit Infant Schools so this circumstance is unlikely to arise.
2. The school uses the local environment and visits museums, art galleries, exhibitions etc in order to enrich the curriculum. There are also occasions when visits from theatre groups or musicians are appropriate. Such activities incur costs for travelling, entrance fees or performance fees. Parents may be asked for a voluntary contribution if their child takes part. There is no obligation for parents to contribute, but if the level of contribution does not meet the overall cost, the visit or activity may have to be cancelled. Pupils will not be excluded through inability or unwillingness to pay. The headteacher can be approached, in confidence, if a family's circumstances make it difficult to pay for a visit. (See a Policy for Educational Visits and Journeys for standard wording for letters and charging form for parents.)

3. If a child deliberately breaks, damages or defaces equipment or part of the school buildings, parents will be asked to pay the cost of repair or replacement, or a contribution towards paying for a replacement. This is made clear in the school prospectus and Pointers for Parents handbook.

Reviewed by the Governing Body - May 2006, September 2010
Revised September 2014